**One Plan – MyPlan**

Your One Plan is designed to identify what motivates you at work, your strengths and development areas in your current role and what your career aspirations are to help you build a development plan to achieve these.

You should review you OnePlan regularly. At a minimum this plan should be reviewed at your mid year and end of year conversations.

MyPlan focuses on what motivates you at work, what you enjoy about your role, and what we can do to make you happier and successful at work. This is your short term motivation plan.

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| --- | --- |
| Name: | Employee ID: |
| People Manager Name: | Date: |

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| **What would motivate me to be happier and successful at work?** |
| This might be learning new skills, recognition, networking opportunities and equipment. |
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| **What do I enjoy most about work?** |
| This might be working with people, using new technology, developing people, learning, customer facing |
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**One Plan - MyITX Plan**

ITX plan focuses on your role, identifying your strengths and development areas to help build a development action plan to strengthen your skills in your current role.

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| **Strengths & Skills Needed for your Role** |  | **Soft Skill Strengths** |
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| **Skills Development for your Role** |  | **Soft Skill Development** |
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| **Training and certifications opportunities you want to pursue or other activities to support your skills/role based development :** |
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**One Plan – MyCareer Plan**

My career plan focuses on your longer term career aspiration. Think about where you want to take your career in the future.

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| **Career Goals and Aspirations:** |
| You might want to break this down into short-term (2 years) and longer term (5+ years) |

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| **Career Steps** | | | | |
| **Goals / Steps** | **Actions** | **Success Measures** | **Target Date** | **Support Required** |
| Identify key skills required |  |  |  |  |
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